

**MINUTES OF THE SPECIAL MEETING OF THE ST. BERNARD-ELMWOOD PLACE
BOARD OF EDUCATION ON MAY 12, 2021**

The St. Bernard-Elmwood Place Board of Education met in special session on Wednesday, May 12, 2021, at 8:00 a.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, Micki Spears, and
Tinette Underwood

Also present: Dr. Mimi Webb and Nick Hendricks

Visitors (who signed in): None

**21-50 APPROVAL OF RESOLUTION APPROVING CONSTRUCTION DOCUMENTS AND
AUTHORIZING THE COMMENCEMENT OF BIDDING INCLUDING THE
ADVERTISEMENT FOR BIDS FOR CONTRACT FOR THE LOOSE FURNISHINGS BID
PACKAGE RELATED TO THE PK-12 SCHOOL**

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve the following resolution:

WHEREAS, the School District's Board of Education (hereinafter called the "Board of Education") has entered into a project agreement (hereinafter called the "Project Agreement") with the Ohio School Facilities Commission, State of Ohio (hereinafter called the "Commission"), as authorized under Section 3318.08, ORC, pursuant to the receipt of State of Ohio monies for basic project costs set aside and approved by the Ohio Controlling Board under Section 3318.04, ORC; and

WHEREAS, the Board of Education has appointed certain authorized representatives (hereinafter called the "Authorized Representatives") to act on its behalf during the planning, bidding, award and construction phases of the Project; and

WHEREAS, the Board of Education, with the approval of the Commission, has contracted with a qualified professional design firm, Elevar Design Group Cincinnati (hereinafter called the "Architect"), under Section 153.65 to 153.71, ORC, to prepare plans, specifications and estimates of cost, and such data as the Board of Education and Commission deem necessary in compliance with the Project Agreement and Section 3318.091, ORC; and

WHEREAS, the Architect, has prepared and submitted to the Board of Education's Authorized Representatives, draft Construction Documents for a supplemental loose furnishings bid package (Bid Package No. 4) and related work for St. Bernard-Elmwood Place new PK-12 (hereinafter called the "portion of the Project") consisting of Drawings and Specifications setting forth in detail the requirements for construction of said portion of the Project. Said Drawings and Specifications are based on the Scope of Work provided by the Architect; and

WHEREAS, the Board of Education, on behalf of the State of Ohio, now desires to commence the competitive bidding process for said bid package for said portion of the Project authorized under Sections 3313.46 and 3318.10, ORC.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education that after careful consideration and evaluation of the information before it:

Section 1. Subject to the approval of the Commission, the Board of Education as authorized under Sections 3313.46(A)(1) and 3318.10, ORC, approves the Construction Document Detailed Estimate of Cost for the Base Bid cost of the bid package as provided in Section 2 below for said portion of the Project as well as any applicable alternates that the Board may select in its discretion, and in substantially the form presently on file with the Board of Education, as follows:

Base Bid:	\$938,739
Alternate 1.0 – Add 5 Desks/Tables and Chairs to Classrooms:	\$64,378
Alternate 2.0 – Add Acoustic Treatments:	\$239,640

Section 2. Subject to the approval of the Commission, the Board of Education, as authorized under Sections 3313.46(A)(1) and 3318.10, ORC, approves the draft Construction Documents for the bid package shown below (hereinafter called the "Bid Package") for said portion of the Project in substantially the form presently on file with the Board of Education, subject to finalization to the satisfaction of the Board of Education's Authorized Representatives, and approval as to legal form by construction counsel and the procurement of all necessary government approvals, including the Commission:

Bid Package

4. Loose Furnishings Package

Section 3. The Board of Education authorizes the Architect, and the Board of Education's Authorized Representatives upon finalization of the Construction Documents and procurement of all necessary government approvals, including the Commission, to commence the bidding process for the Bid Package for said portion of the Project in compliance with all applicable laws, including but not limited to, Sections 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.571, 3313.46, 3318.10 and 5719.042, ORC, and to use the Construction Document Detailed Estimate of Cost stated in Section 1 as the estimate of cost to be included in the Construction Documents as required by Section 153.12, ORC.

Section 4. Subject to the approval of the Commission, the Board of Education approves for publication a "Notice To Bidders" for the Bid Package for said portion of the Project and authorizes the Treasurer to publish said Notice once each week for a period of at least two (2) consecutive weeks in a newspaper published in and of general circulation in the School District with the last said Notice published at least eight (8) days prior to the date specified for receiving bids in conformance with Sections 7.12, 3313.46 and 3318.10, ORC.

Section 5. Subject to the approval of the Commission, the Board of Education authorizes the Superintendent, with the assistance of the Architect, to coordinate the opening of bids for the Bid Package for said portion of the Project in compliance with Sections 3313.46(A)(3) and 3318.10, ORC, and, immediately following the opening of all bids, authorizes the Owner's Agent and Architect to substantiate the bids for responsiveness, then conduct a responsibility investigation of the apparent low bidders for the Bid Package, and any other bidder as appropriate, in conformance with the Instructions to Bidders and any bid evaluation process agreed to with the Board of Education's Authorized Representatives and its construction counsel, and prepare and submit to the Board of Education's Authorized Representatives, a recommendation about the award of, or rejection of, any bid or bids for the Bid Package, and the acceptance or rejection of any alternate for the Bid Package, in accordance with applicable law.

Section 6. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 7. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which may be inconsistent with or duplicative of the provisions of this resolution. Capitalized terms used by not defined herein have the meaning given to such terms in the Commission's most recent Standard Conditions.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

21-51 Adjournment

Mrs. Spears made a motion, seconded by Mr. Fleak, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Meeting adjourned at 8:01 a.m.

Minutes approved by the Board of Education: _____

Treasurer

Date

Board President

Date